



WWF for a living planet®

Terms of Reference- Social Mobilizer/Surveyor/Documentation Assistant

Position Title:	Social Mobilizer/Surveyor/ Documentation Assistant
Reporting:	Environmental Officer/Coordinator
Project:	Coca Cola Replenishment Project
Grade:	B2
Duty Station:	Faisalabad
Employment Contract Work Week:	Short term (Eight-months duration)
Work Hours:	5 (Monday to Friday) Days 0830 hrs to 1715 hrs (40 Hours)

Project Context:

WWF-Pakistan is initiating a 'Community Water Stewardship' project in Faisalabad Catchment on water replenishment and conservation that will help communities to conserve the rainwater and replenish the groundwater aquifers. The project activities will also help the rural communities to treat their wastewater through floating treatment wetlands and use for agriculture and other purposes.

The specific objectives of the project will be, but not limited to;

- Conserve the rainwater by installation of rainwater harvesting systems • Installation of Recharge wells for replenishing the groundwater aquifer
- Installation of floating treatment wetlands to treat the wastewater and reuse it for other purposes by the communities
- Construction of Ablution water rainwater harvesting systems at the worship places and reuse of that treated water.
- Construction of line water courses and laser land levelling to reduce the water footprint of the crops.
- Land cover management by different campaigns such as Urban & rural afforestation
- Awareness raising campaign among the schools, institutions and WASH activities
- Sharing the success stories at the Government level and engagement with policy makers to promote the water replenishment and stewardship approach

Key Responsibilities:

- Assist the project team in the selection of sites for interventions
- Assist the team in data collection and surveying
- Public dealing with local communities using their native language, cultural context and familiar vocabulary.
- Mark and locate the GPS coordinates of sites
- Organization and cleansing of the collected data
- Analysis of the data and record keeping both in soft and hard form
- Capacity Building and Awareness activities in educational institutions and communities
- Preparation of reports in words/excel on daily basis based on field visit
- Any other task assigned by the project team.

Selection Criteria:**Education & Experience:**

- Bachelor's degree (14 years BA) in a relevant discipline from a recognized institution.
- 3-5 years' experience in relevant field especially related to public dealing
- Experience of field work would be an advantage
- Good analytical skills will be preferred

Skills & Attributes

- Sound skills in developing data collection formats and protocols
- Data Entry, analysis & report Writing
- Good problem-solving skills and results orientation
- Demonstrated interpersonal communication skills
- Adheres to WWF's values, which are: Passionate, Challenging & Inspiring, Credible & Accountable, and Persevering & Delivering Results
- Proficiency in the use of computer office applications on word processing and spread sheet

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